Governance Board Meeting

One Lakeshore Drive, Suite 2000

Lake Charles, Louisiana 70629

October 7, 2021

MINUTES

I. CALL TO ORDER

Betty Cunningham called the meeting to order at 12:02pm noting a quorum was present. The meeting was held via Zoom due to the federal declarations set in place for Southwest Louisiana and to comply with the Governor’s COVID 19 Phase in plan.

II. ROLL CALL

1. Betty Cunningham, appointed by Governor Edwards
2. William Sommers, appointed by Governor Edwards
3. Melanie Sarro, appointed by Governor Edwards
4. Linda Storer, appointed by Beauregard Parish
5. Aaron LeBoeuf, appointed by Calcasieu Parish
6. Angela Jouett, appointed by Cameron Parish
7. Kristen Cassidy, appointed by Jefferson Davis Parish

Absent:

1. Rita Cole, appointed by Allen Parish

EXECUTIVE STAFF PRESENT

1. Tanya McGee, Executive Director
2. Kristen Arville, Executive Assistant

III. INTRODUCTION OF GUESTS

No guests were present at this meeting.

IV. APPROVAL OF MINUTES

Board members received September minutes prior to the meeting. Betty Cunningham

requested a motion to approve the September minutes. Aaron Leboeuf motioned and

Linda Storer seconded. September minutes unanimously approved.

V. APPROVAL OF AGENDA

Betty Cunningham requested a motion to approve the agenda. Betty Cunningham motioned and Kristen Cassidy seconded.

VI. BOARD MONITORING

VII. EXECUTIVE DIRECTOR REPORT

1. Treatment of Staff

Tanya McGee presented the employee survey to the board. She reminded the board this survey is conducted every two years. She explained the survey is completely anonymous in an effort to encourage staff to answer honestly. A few changes to this survey, including the addition of questions related to ImCal’s response to COVID and the hurricanes/disasters in 2020 and 2021. The response rate was 79%. Few highlights included 93% of staff feel they have the tools they need to conduct their job and 86% graded staff morale as an A or B. A few of the questions offered staff the opportunity to give written comments. Staff rated ImCal well in the COVID and hurricane/disasters related response. Areas of improvement included quicker decisions regarding office closures for the hurricane/disaster response, and more stringent enforcement of ImCal HSA COVID policies. This information will be shared with ImCal’s management team and a plan developed to work on problem areas addressed in the responses.

1. DocuSign Implementation

Due to COVID and the disasters ImCal staff rely more on electronic signature. ImCal is contracting with DocuSign to provide tracking and accountability of the electronic signature process. This process will provide electronic signature, time stamp, and forward to the next person for signature. ImCal is starting with administration internal forms. If successful, will be pushed out to the Behavioral Health and Developmental Disability divisions. The goal is to become more efficient in the administration of internal forms and documents.

1. Opioid Grants – LaSOR 1.0 vs 2.0

Tanya McGee informed the board there will be changes in regards to LaSOR 2.0 compared to what was completed in LaSOR 1.0. Tanya explained the LaSOR 1.0 grant is closing and OBH directed ImCal to transfer clients to community providers. Due to lack of Medication Assisted Treatment (MAT) providers in SWLA, Tanya and Dr. Hayes agreed to continue these patients in house and utilize other funding to maintain their services. LaSOR 1.0 clients who are stable will be transferred to ImCal. ImCal will help these clients apply for Medicaid so ImCal can bill for the services rendered. With approval from OBH, clients who were deemed high-risk were transferred to LaSOR 2.0 program. Tanya informed the board of a press conference recently held by Jeff Landry, who explained that the state of Louisiana will be awarded thirty-nine million dollars in opioid treatment response due to a lawsuit with three major pharmaceutical companies.

1. Medical Mobile Unit

Tanya McGee informed the board she and her team are meeting with the vendor and are currently in the design process of the custom buildout. One concern was where to house the vehicle once it arrives to Lake Charles. Tanya reached out to Calcasieu Parish Police Jury - Office of Emergency Preparedness for assistance. They have agreed to let ImCal park the Unit with their mobile command center housed off of Industrial Ave. Tanya will be going to look at the site to make sure its suitable. When the unit is completed, it will be delivered to ImCal and select employees will be trained on the operations of the vehicle. The question was asked about a driver. Tanya informed they have plans to hire someone to manage the vehicle, make sure it stays up to date, stocked etc as well as coordinate all medical mobile unit activities.

1. Sulphur Behavioral Health

ImCal’s Sulphur clinic is ImCal’s 2nd largest clinic. There are plans to renovate the current facility in order to add more counseling offices. In addition, Genoa would like to build out an onsite pharmacy within the clinic. Tanya is working with the landlord regarding the build out and new lease terms. Betty Cunningham asked what the potential issues the Sulphur community faces in regards to substance abuse and mental health. Tanya explained Sulphur has a high rate of opioid overdoses and ImCal is one of very few behavioral health providers in West Cal Cam.

VIII. NEW BUSINESS

IX. NEXT MEETING **11/4/2021 – This will be in person at ImCal’s Lake Charles**

**clinic.**

X. ADJOURNMENT

Betty Cunningham requested a motion to adjourn the meeting. Kristen Cassidy motioned and Melanie Sarro seconded. Meeting adjourned at 1:00pm.